



Old Coventrians RFC
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Old Coventrians RFC Photographic Policy

Old Coventrians RFC positively encourages parents and spectators to take photographs of participants involved in rugby union to celebrate the ethos and spirit of the sport.

Old Coventrians RFC recognises that Photographs and Video clips can make any child featured vulnerable to grooming if information about the child i.e. name, address, activities or interests is also disclosed. Posting an image on a website or through social networking carries a risk that the image could be taken and adapted for an inappropriate use and that care should be taken when placing photographic images on a website and in promotional material.

To minimise this risk Old Coventrians will endeavour to adopt the following principles in respect of photographs and videos taken at its grounds and in respect of its involvement in matches when they play on opposition ground.

- Personal information which can lead to a child or vulnerable adult being identified should never be used. If it is necessary to name a child ensure we will ensure there is written parental consent and inform the parents as to how the image will be used e.g. in a press release or match report
- Photographs should be of the activity or team, not on one individual
- We will obtain parental consent for photographs to be taken whilst a child or vulnerable adult is either at the club or at an away fixture. We will do this at the beginning of the season when obtaining contact information and membership details as part of player registrations
- Children and vulnerable adults must be appropriately dressed when being photographed and it is never acceptable to capture any images in changing rooms, showers or at any time when players are dressing. Images should be neither sexual, of an exploitative nature nor open to misinterpretation or misuse
- Parents should be made aware if a film is being taken to be used as a coaching aid and that any footage will be carefully monitored and stored securely
- For fixtures or festivals we will seek confirmation from each club that parental permission has been given for all the children or vulnerable adults participating. If there is a child who is the subject of a court order who should therefore not have their photograph taken, this should be addressed before the event
- Parents should be aware that they may be asked to register their intention to take photographs
- If consent was given initially, but is subsequently withdrawn by parent, carer or child, this should be respected by the Club
- Any incidents of concern **MUST** be reported to the Club Safeguarding Officer immediately.

Signed off at the OCs Junior Committee on 22nd August 2012